



O&P Global
Workforce growth & development

The O&P Global Project

Privacy Policy

Leading the research, development and consultation needed to establish a global organisation dedicated to enhancing national-level regulation of the orthotist/prosthetist workforce.

Privacy Policy 2022

The O&P Global Project: Privacy Policy

This Privacy Policy (Policy) covers the O&P Global project's (the Project) treatment of personal information. This Policy explains how we manage the personal information we collect, use and disclose.

Our Privacy Policy

We collect personal information to enable us to register and manage a database of contacts, to communicate with contacts, and to perform other activities related to the Project's functions. If you do not provide your personal information to the Project, we may be unable to communicate our activities to you or you may be unable to participate in or have access to our activities. Any personal information we collect from you will be used in relation to the mission of the Project.

The Project complies with the Privacy Act 1988, as well as other relevant Australian State and Territory legislation regarding the management of personal information.

How we collect your personal information

We will generally collect your personal information from you directly. We collect personal information from you in various ways, such as when you communicate with us, if you complete the electronic contact form on our website, or when you participate in any of our activities. If we collect any personal information about you from another party, where practicable, we will take reasonable steps to inform you why we have collected the information and how we will use it.

The types of personal information we may collect about individuals includes their name, e-mail address and organisation. We will only collect sensitive information with your consent, or as otherwise permitted by law.

How we deal with personal information

The Project works hard to protect personal information at all times and in several ways. The Project's Privacy Policy is available to all contacts and potential contacts. The Project's database information is protected by password access. Project emails are not encrypted and authors of email content should be aware not to include personal, sensitive or commercial in confidence material. The Project's emails are notated with a Disclaimer explaining the appropriate use and protection of information contained within.

The Project may disclose personal information to members of the O&P Global Project Team, Advisory Committee or third-parties providing services to the O&P Global Project.. We will not use an individual's personal information for direct marketing purposes unless we are permitted to do so under the Privacy Act 1988.

The Project takes reasonable steps to ensure the personal information it collects, uses or discloses is accurate, complete and up-to-date. The Project takes reasonable steps to protect personal information it holds from misuse and loss and unauthorised access, modification or disclosure. You have the right to gain access to the personal information we hold about you. Contacts may seek a copy of their information on the member database. This information will be forwarded to contacts when requested in writing in the form of a printout of their database information.

The Project will take all reasonable steps to correct information where an individual is able to show that the information in question is not accurate, complete or up-to-date.

Use of our website and email communication

We will only collect personal information through our website if you voluntarily provide it. We may collect non-identifying information in relation to your use of our website, including the type of browser you use, the files you request, and the domain name and country from which you request information, to monitor and improve our web site and services. Our website may use cookies to assist in making your browsing experience better and to allow us to improve our website. Our website may contain links to other websites. Our privacy policy has no application to any other website and the Project is not responsible for the practices or the content of any other website. We may record your email address if you transmit it to us electronically in an email message or through a web page form.

Contacting us

If you have a complaint about the manner in which the O&P Global Project has handled your personal information, please contact us at the contact details below. We will endeavour to resolve your complaint promptly.

If you have any questions about our privacy policy, would like to request access to your personal information or to correct such information, please contact the O&P Global Project by emailing: info@op-global.org.au.

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